

Training Packet: Purchase Orders

PartsWatch as of R58.4

The Purchase Order training series provides an in-depth look at the various methods of creating purchase orders in **PartsWatch**. Some methods are new to R58.4 and some have been updated. Viewers of this series should be those individuals who place product orders for the organization.

Learn about how to create purchase orders using the methods: Order to Max, Order to Min, Order Min to Max, Order Average Min Max and Order to Order Point.

Order to Stocking Levels – 12 minutes

This video reviews creating a purchase order based on past product sales by calculating average sales per day based on specified periods. It also discusses a new R58.4 feature where you can allow the system to automatically increase order quantities to meet a supplier's minimum cost threshold.

Order Based on Sales – The Forecast Order – 11 minutes

This sales-based ordering video creates orders based on past product sales by calculating average sales per month and using a rolling time history period. Forecast and ASPM ordering are compared at the end of the video.

Order Based on Sales – The ASPM Order – 7 minutes

Certain order methods combine stocking level ordering with sales ordering. This video demonstrates how the two mixed order methods, Stock Forecast Mix Order and Stock ASPM Mix Order, work.

Mixed Orders – 5 minutes

If you want to place orders based on sales since the last time you placed an order, which is called a 'Replenishment Order', watch this video. Also covered is the Day Sales Order, which allows you to place orders based on product sales within 30 days or less.

Order by Replenishment – 7 minutes

New in R58.4, this video reviews how you can place orders for only parts whose stock has a negative quantity.

Order by Negative Stock – 2 minutes

These videos discuss how to create purchase orders manually by using a Scan Session from an RF Gun or importing an external file, such as a Microsoft Excel spreadsheet.

- Purchase Order Create Introduction 9 minutes
- Purchase Order Create Write-In 12 minutes

This video reviews all options found on the Options tab of purchase order creation. Some options are new to R58.4. Due to its length, a table of contents is provided at the beginning of the video to allow viewers to fast forward to a topic of interest.

Purchase Ordering Options – 19 minutes



Training Packet: Purchase Orders

PartsWatch as of R58.4

Once orders have been established, they can be saved in a profile to be used again and again as needed. This video reviews creating and using Purchasing Profiles.

Purchasing Profiles – 6 minutes

Once profiles have been created, use the Timed Order Queue to automate the generation and transmission of purchase orders.

Timed Order Queue – 5 minutes

New in 58.4, another order method has been added which allows the system to compare previously saved order profiles and generate the single purchase order, across selected profiles, that results in the lowest cost.

Lowest Cost Profile – 5 minutes

Best Price Ordering

New in R58.4, the ability to allow the system to automatically generate multiple purchase orders based on the supplier's lowest cost has been added. These three videos detail the process:

A new Supplier Part Cost table has been added in R58.4. Watch to learn about how this table can be populated with data from within the application.

Supplier Part Costs – 3 minutes

Alternatively, Supplier Part Cost data can be imported using DFIU, the Data File Import Utility. Watch to learn about using DFIU for this purpose.

Using DFIU to Import Supplier Part Costs – 4 minutes

Once Supplier Part Cost data has been established, watch to learn how to implement Best Price ordering using a variety of order methods.

Best Price Ordering – 5 minutes